

PRIVATE EDUCATION INSTITUTION-STUDENT CONTRACT

This contract ("**Contract**") is made BETWEEN:

(1) Registered Name of Private Education Institution (PEI) : Stamford American
International School Pte
Ltd

Registration Number : 200823594D
(the "**PEI**")

Registered Address : 1 Woodleigh Lane
Singapore 357684

(2) Full Name of Contracting Party (Parent/Legal Guardian) :

For Reference Only

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2. COURSE INFORMATION AND FEES

- 2.1** The PEI shall provide the Course as set out in Schedule A to the Student. The PEI shall not make any change to any detail of the Course set out in Schedule A unless it has obtained the prior written consent of the Contracting Party and, where required under the *Private Education Act 2009* or the subsidiary legislation there

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to the Contracting Party such amount (if any) as determined in accordance with Schedule D.

4. ADDITIONAL INFORMATION

4.1 This Contract shall be

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SCHEDULE A
COURSE DETAILS

1) Course title	Stamford American International School (STAMFORD) Curriculum Foundational Academic English with Teacher Guidance – Secondary Grade 9 (E-Learning)
2) Permitted Course Duration (in months) <i>Note: This does not include the period of the industrial attachment, if any.</i>	10 weeks
3) Whether the Course is a full-time or part-time Course	Part-time Course
4) Course Commencement Date (DD/MM/YYYY)	Semester 1: Block A – 22/07/2024 Block B – 30/09/2024 Semester 2: Block A – 06/01/2025 Block B – 17/03/2025
5) Course Completion Date (DD/MM/YYYY)	Date of successful course completion based on English proficiency assessments (SLATE Plus).
6) Date of Commencement of studies if later than Course Commencement Date <i>Note: "N.A." if both dates are the same</i>	
7) Qualification <i>(Name of qualification to be conferred on the Student upon the successful completion of the Course)</i>	Certificate of Completion of: Foundational Academic English with Teacher Guidance – Secondary Grade 9 (E-Learning)
8) Developer/Proprietor of the Course	Stamford American International School Pte Ltd (STAMFORD).
9) Organisation which awards/ confers the qualification	Stamford American International School Pte Ltd (STAMFORD).
10) Course entry requirement(s)	Students must have successfully completed the 8th Grade. The minimum age for entry is 14.
11) Course schedule (with modules and/or subjects referred to) <i>Note: Attachment(s) may be included to show the information.</i>	Course schedules are provided in the printed school publications entitled: Foundational Academic English Program Handbook
12) Scheduled holidays (public and school) and/or semester/term breaks relevant to the Course <i>Note: Attachment(s) may be included to show the information.</i>	This Course runs for a period of 2.5 continuous months therefore there are no scheduled holidays during the Course period other than gazetted Singapore public holidays.

13) Examination and/or other assessment and/or assignment period(s)

Note: Attachment(s) may be included to show the information.

There is continual assessment of each student's achievements. Teachers use a variety of techniques including testing for knowledge and skills, observations, portfolios of children's work and analysis of book, project, and practical work. Attitude, learning skills, social relationships, and effort are considered equally important when looking at the overall development of a student. Parent/Student/Teacher conferences are held for discussions of each child's social and academic progress.

Students are assessed towards the end of the Course to determine if they have successfully completed the

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SCHEDULE B
COURSE FEES

Fees Breakdown	Total Payable per course
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SCHEDULE C
MISCELLANEOUS FEES

Type and Purpose of Fees	Amount (with GST, if any) (S\$)
Application Fee (non-refundable)	130.00 Upon application
Enrolment Fee	0 Non-applicable
Examination Fee	0 – 2,000.00* Upon registration for examination
Report Copy Fee	15.00* Prior to issuance of report
Bank / Transfer Charges	20.00 - 30.00* Varies between banks
Convenience charge where payment of fees is made via credit card	2.5% of the fee amount payable

SCHEDULE D
REFUND POLICY

% of [the amount of Course Fees and Miscellaneous Fees paid under Schedules B and C]	If the Contracting Party's written notice of withdrawal is received:
100%	On or before July 1st in relation to students due to commence during semester 1 (July to December); or On or before Jan 1st for students due to commence in semester 2 (January to June).
0%	After July 1st in relation to students due to commence during semester 1 (July to December); or After Jan 1st for students due to commence in semester 2 (January to June).
0%	After the commencement of a semester. If a student has commenced school during semester 1 or semester 2 there will be no refund of tuition fees for early withdrawal regardless of when notice of withdrawal is given.

The Application Fee is strictly non-refundable and non-transferable.

The Enrolment Fee is non-refundable and non-transferable except in the following circumstances:

- 1) Stamford is unable to offer a place to a student applicant due to denial of student pass o.4 (r)15.9.004 Tw

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**SCHEDULE E
SECTION 3**

For Reference Only

The parties hereby acknowledge and agree to the terms stated in this Contract.

SIGNED by the PEI



Authorised Signatory of the PEI

Name: Dr. Mark Wenzel

Date:

SIGNED by the parent or legal guardian (if the student is under eighteen (18) years of age)

By marking this tick box, I hereby declare that I am the parent/legal guardian identified at the top of page 1 of this contract and agree that my marking of this tick box is intended to be equivalent to applying my personal written signature on this contract and may be relied upon by the School to the same extent. Further, by marking this tick box, I declare that all the information submitted by me in this contract is true and accurate and I hereby accept and agree to be bound by all the terms and conditions of this contract and the terms, conditions and policies of the School.

Date:

**FORM 12
PRIVATE EDUCATION ACT
(No. 21 of 2009)
PRIVATE EDUCATION REGULATIONS**

ADVISORY NOTE TO STUDENTS

This note is for a prospective student.

You are strongly encouraged to thoroughly research on the private education institution (PEI) conducting the course before signing up for any course. You should consider, for example, the reputation of the PEI, the teacher-student ratio of its classes, the qualifications of the teaching staff, and the course materials provided by the PEI.

By signing and returning the Student Contract (the "Contract"), you agree to the terms and conditions which will bind you and the PEI, if you accept the PEI's offer of a place in a course of study offered or provided by the PEI.

You should ask the PEI to allow you to read a copy of the Contract (with all blanks filled in and options
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**PE Regulations 25(5)(a)
PRIVATE EDUCATION ACT (No. 21 of 2009)
ADMINISTRATION OF COURSES
Acknowledgement of Course Commencement**

On behalf of my child/dependent, I hereby acknowledge that if the confirmed date of enrolment commencement is after the course commencement date (Refer to Schedule A: Course Details, Item 4 – Course Commencement Date), that the course applied will have commenced prior to my child/dependent's enrolment at Stamford American International School.

SIGNED by the parent or legal guardian (if the student is under eighteen (18) years of age)

My marking of this tick box is intended to be equivalent to applying my personal written signature on this contract and may be relied upon by the School to the same extent. Further, by marking this tick box, I declare that all the information submitted by me in this contract is true and accurate and I hereby accept and agree to be bound by all the terms and conditions of this contract and the terms, conditions and policies of the School.

Date: _____